

Notice : Advt. No. 03/2026

Subject: Criteria for shortlisting of candidates for skill test and selection process reg.

Following shall be the selection process (including scheme of examination, written test, skill test syllabus, manner for final selection of candidates) to the post of Driver by direct recruitment.

1. Scheme of Examination: The examination will consist of **two** stages.

Name of Post	Selection Pattern	Nos. of MCQ for Written Test	Total Marks	Duration	Pattern of Question Paper
Driver	Stage 1 : Written Test (Objective Multiple Choice Test, trilingual Hindi, Bengali and English except for the language subject)	100 Nos.	100	90 Minutes	1.General Awareness: 15 MCQ of 1 marks each 2.General Intelligence & Reasoning: 15 MCQ of 1 marks each 3.Elementary Mathematics: 15 MCQ of 1 marks each 4.General English: 15 MCQ of 1 marks each 5.Driving Techniques, Traffic Regulations and basic Mechanical Knowledge of vehicles: 40 MCQ of 1 marks each
	Stage 2: Skill Test	-	100	-	The skill test will be of 100 marks to assess candidates' driving skills including his/her practical knowledge of traffic regulations and basic mechanical knowledge of vehicles.

2. The indicative syllabus for Stage 1 (written examination) is as under:

- a) **General Awareness:** Current Affairs/Events (National), Culture, Important Days, Science (Inventions & Discoveries), Abbreviations, Geography, Awards & Honors, History (Indian), Sports & Games, Indian Constitution, Books & Authors, General Politics etc.
- b) **General Intelligence & Reasoning:** Direction/distance, Blood relations, missing number, puzzles, series, non-verbal reasoning, verbal reasoning, alphabet/number series, decision making etc.
- c) **Elementary Mathematics:** Fundamental arithmetic operations, discount/percentage, profit & loss, simple interest, time & distance, number system, ratio, average, fractions, decimals etc.
- d) **General English (Language):** Synonyms, antonyms, use of correct verbs, choosing appropriate words, phrases, fill in the blanks, spelling errors/sport the error, one-word substitution, tense, articles etc.
- e) **Driving Techniques, Traffic Regulations and basic Mechanical Knowledge of vehicles:** Questions on driving techniques, traffic regulations and basic mechanical knowledge of vehicles shall aim at testing the candidate's knowledge of driving skills and procedures, fuel efficiency & economy, basic maintenance for the vehicle, servicing, emergency handling techniques, tools and documents required with the vehicle, types of vehicles, traffic rules & regulations, traffic signs, hand signals and road marking, simple queries about the assemblies of the vehicle systems etc.

3. General Terms & Conditions:

- A. Tentative date of written exam and skill test will be second/third week of Aug, 2026.
- B. Only shortlisted candidates will be called for the written exam (MCQ based) for a duration of 90 minutes carrying 100 marks.
- C. One mark each will be awarded to correct answer and negative 0.25 mark will be awarded for each wrong answer. Question not attempted will be awarded zero marks. In case of over writing or marking two answers for same questions will be considered as wrong answer.
- D. Candidates must secure a minimum passing marks of 33% in the written examination to be eligible for shortlisting for the Skill Test.
- E. The question paper will be bilingual (English & Hindi), except for the 'General English' part. In case of any discrepancy between English and Hindi versions, the English version shall prevail.
- F. PwD (VH & Cerebral Palsy) candidates, if any will be allowed to have scribes arranged by the Institute with prior intimation. Extra time in written exam for PwD candidates will be as per GoI Rules.
- G. After the written test, the document verification will be done for shortlisted candidates.
- H. Candidates shall be shortlisted for the Skill Test in the ratio of up to 1:10 (vacancy-wise), subject to verification of eligibility documents and fulfillment of all prescribed conditions. In case of a tie at the last shortlisted position, all candidates securing the same marks shall be shortlisted.
- I. The Skill test will be only qualifying in nature with minimum 45% as qualifying criteria. Any candidate declared not qualified in Skill Test will not be eligible for further recruitment process irrespective of his/her marks obtained in written examination.
- J. Candidates who remain absent in the Skill Test on the scheduled date and time shall be treated as disqualified and no request for re-test shall be entertained
- K. Marks obtained in the Skill Test shall not be considered for preparation of the final merit list."
- L. The following criteria shall be adopted in sequential order for deciding Merit List:
 - a) The candidate with higher marks in written test shall be placed upper on the merit list or,
 - b) If (a) above is same, the candidate with lower negative marks in written test, shall be placed upper on the merit list.
 - c) In case both (a) & (b) are same, age of the candidates will be taken into consideration for preparation of Merit List. Person having higher age will be placed on the top of the merit list.
- M. The reserved category candidates will be considered without any relaxation for the unreserved post, and will be evaluated at par with unreserved category candidates, if candidate is selected against the unreserved post.
- N. The reserved vacancies will be filled up amongst the eligible candidates of the respective category candidates if found suitable.
- O. The venue & date of examination/skill test will be communicated to the candidates while sending the call letters. No TA/DA will be paid for attending the written & skill test.
- P. No request for relaxation for submission of documents/change of venue/date of written test/skill test shall be considered under any circumstances.
- Q. If any information furnished by a candidate is found to be false, incorrect, suppressed or not supported by documentary evidence at any stage of recruitment, his/her candidature shall be cancelled forthwith.
- R. All applicants are required to visit website i.e. www.csr.res.in regularly for update/information.
- S. Reservation, age relaxation and other concessions shall be applicable as per Government of India rules/orders applicable to the Institute.
- T. The Institute reserves the right to reschedule, cancel or modify the examination process at any stage without assigning any reason.
- U. The decision of the Institute regarding conduct of examination, skill test, verification of documents and selection would be final and binding on all applicants. No representation / correspondence will be entertained in this regard.