

**NOTICE INVITING TENDER**

**FOR**

**Non-comprehensive AMC of Split Air conditioners, Cassette Air conditioners, Chillers,  
Water coolers, Air coolers, Refrigerators installed at UGC-DAE CSR, INDORE**

Tender No.	3/2022-23 DT. 27-02-23 , DUE ON 20-03-2023
Date of sale of Tender document	From 10.00 hrs to 14.30 hrs. on 28-02-23 {on working days only}.
Last date for submission / receipt of completed Tender	Up to (15.00 hrs ) on
Cost of Tender Document	Tender fee is Rs. 500/- (Non-refundable). Tender Fees must be submitted with Part A (Technical/Eligibility). The tender fee is Rs. 500/- is accepted in the form of demand draft/ banker's cheque issued by Scheduled bank in favour of UGC-DAE CSR, Indore payable at Indore. Note: Tenders document without demand draft/ banker's cheque of Rs. 500/- is liable to be rejected.
Pre – bid meeting	10-03-2023, 11:30 AM at UGC-DAE CSR ,Indore
Exemptions for MSME in service category for :-	1. Turnover, 2. Experience, 3. Tender fee (In this case certificates should be attached with eligibility bid. In absence of the Bid security declaration, bid will be rejected.)
EMD Amount	EMD is nil in lieu of Bid security declaration document as per <u>Annexure –IV</u> . In this case certificates should be attached with eligibility bid. In absence of the Bid security declaration, bid will be rejected.
Performance Security deposited	Amounting to <b>Rupees 3 % (Rs Three percent)</b> of the annual bid value accepted in the form of demand draft/ banker's cheque issued by Scheduled bank in favour of UGC-DAE CSR, Indore payable at Indore.

Engineer –E  
UGC-DAE Consortium for Scientific Research,  
University Campus,  
Khandwa Road,  
Indore-452001 (M.P.)  
Website: [www.csr.res.in](http://www.csr.res.in)

Signature with seal and date of OEM / Firm / Company

**NOTICE INVITING TENDER FOR**  
**Non-comprehensive AMC of Split Air conditioners, Cassette Air conditioners, Chillers,**  
**water coolers, Air coolers and Refrigerators installed**  
**At UGC-DAE CSR, INDORE**

**1. PREFACE:**

Sealed Tenders are invited by The Director, UGC DAE CSR under two Bid System I.e. Technical Bid and Financial Bid from reputed, experienced and financially sound Companies/Firms/Agencies for non-comprehensive **AMC** of Split Air conditioners, Cassette Air conditioners, Chillers, Water coolers, Air coolers, Refrigerators installed at UGC-DAE-CSR, Khandwa Road DAVV Campus, Indore. The AMC will be awarded to firm initially for two years with effect from date of commencement work order, further extendable for one years after review of the performance at the end of each year with same rates, terms and conditions on consent of UGC-DAE CSR and service provider.

1	Date of sale of Tender document	From 10.00 hrs to 14.30 hrs. on 28-02-23 {on working days only}.
2	Last date for receipt of Tender	Up to (15.00 hrs ) on 20-03-2023
3	Date of Tender opening	15.30 hrs. on 15.30 hrs

**2. TECHNICAL BID: ELIGIBILITY CONDITIONS:**

The tendering Company/Firm/Agency shall fulfill the following technical criteria for Technical Bid: -

- A. Prospective vendors shall have well experienced in similar type of works with Central/State/PSU/Govt. Societies/Central or State autonomous bodies or worked with MNC's office complex, well-known organizations or in the market.
- B. The Company/Firm/Agency shall have been registered with the Income Tax and Service/GST Tax Department.
- C. Average annual financial turnover of the last three years, ending 31st March of the previous financial year, should be not less than Rs. 5.00 Lakhs.
- D. Minimum three years' experience of having successfully completed similar works for non-comprehensive maintenance.
- E. The details of current and previous clients are to be submitted by the agency.
- F. The agency /firm must have workshop/service station for maintenance Air conditioners, Chillers, water coolers at Indore. In absence of the criteria contractor bid may rejected.
- G. Should have satisfactorily completed the works as mentioned below during the last **three years ending on the last day of the month previous to the one in which the tenders are invited:**
  - a) Three similar works each costing not less than **Rs 2.0 lakh per annum. OR**
  - b) Two similar works each costing not less than **Rs 3.0 lakh. per annum. OR**
  - c) One similar works each costing not less than **Rs 4.0 lakh. per annum.**

**Important Note:**

1. *Similar work shall mean the work maintenance work of Split Air conditioners, Cassette Air conditioners, Chillers, Water coolers, Air coolers, Refrigerators.*
2. *Turn over certificate from chartered accountant should be produced by bidder.*

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### 3. EVALUATION CRITERIA:

- 1) Technical and financial Bid will be opened by designated Tender Opening Committee.
- 2) Technical Bid will be opened first. Only Bidders who qualify Technical Bid will be considered for Financial Bid and only their financial bid will be opened. Financial Bid of the unqualified bidders in Technical Bid will not be opened.
- 3) Only quoted service rates (AMC rates) will be considered for the evolution of bid.

### 4. SCOPE OF WORK

- A. The contractor shall provide regular maintenance services to keep the Split Air conditioners, Cassette Air conditioners, Chillers, water coolers, Air coolers, Refrigerators installed at UGC-DAE CSR, Khandwa Road, DAVV Campus, Indore and CSR, Housing Campus in good and efficient working condition covered under this contract. In addition to this, the contractor should provide preventive and corrective maintenance of all units and should get verified from authorized official of the concerned laboratories /offices. Contractor should also carry out necessary repairs and provide SUITABLE replacement (equivalent or higher configuration) of defective part(s)/ equipment as required.
- B. The AMC covers: Failure of Air conditioners, Chillers, Water coolers, Refrigerators, Air coolers any break down in the above mentioned units, Service engineer should find out root causes of faults and identify faulty parts required to be repair / replace (The spare part to be replaced should be genuine and branded. In case of PCB it should be replaced with original OEM). The cost of spares / PCBs / will be paid on basis of price list approved at the time of awarding AMC work order. No price escalation for rates of AMC labour charges & spear parts charges will be allowed during the AMC period or during extension period after completion of one year.
- C. The Contractor shall execute, all the service & maintenance Contract for all the Chillers, Window/Split, Water Coolers, Refrigerators and Air Coolers, it will be the responsibility of the Contractor to keep the all the machines; Air Conditioners, Chillers Water Coolers, Refrigerator & Air Coolers in proper working condition round the clock. The Contractor shall ensure that the running equipment's are available at our rated parameters & capacity. The healthiness of above machines shall be ensured with no water leakage, No abnormal sound, proper setting of thermostats and their tripping etc.
- D. It is the prime duty of the Contractor to maintain a complaint resister /compliant receipts duly signed by both representative and lab in charges / Lab engineers or by responsible person of the lab.

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- E. The preventive maintenance (PM) is to be carried out once in month. The preventive maintenance includes oiling of motors and checking all the parts of the motor, earth connections of indoor and outdoor units and all the metal parts of the all installed units mentioned in the AMC list , checking of main plug connections, cleaning of blower & condenser fan, cleaning of air filters, cleaning of equipment, cleaning of evaporator and condenser coils, tightening of nuts & bolts, checking of cooling / heating temperature with contactless sensors, check and note drawing current of running machines and minimum two water washing with pressured pump has to be provided by the company for indoor and outdoor units.
- F. There is no limit of breakdown calls to be attended with no extra cost.
- G. The service provider/contractor has to ensure availability of the spare parts in their stock.
- H. Chiller units 06 nos are installed at RRCAT, Indore. Contractor / service provider has to provide their services at RRCAT, Indore. Institute will not provide transport services for the maintenance of chiller at RRCAT, Indore.
- I. Contractor/Service Provide shall be responsible for the verification of new part(s) from Institute reporting Officer before fitting to equipment. The removed part is to be handed over to the Institute Officer. In case service provider notice any part is missing same to be brought to the notice of the Institute Reporting Officer or otherwise responsibility shall be of service provider.
- J. All the consumable articles / parts such as material required for cleaning of AC Unit and machinery, repairs and maintenance will be provided by the Service Provider at no extra charge to the Buyer.
- K. In case of delay in attending to problems, breakdown of Air Conditioners due to improper handling by the Service Provider's personnel then penalties for violation of Services shall be levied as indicated in the Penalty Clauses.
- L. The service provider will be responsible for any mishap or accident or untoward incidence during the maintenance of machine which may occur due to negligence of the service engineer/personal of the contractor firm.
- M. Contractor may have to work for completion of the in hand work / ongoing work or to set right the faulty machines on during holidays or late nights, no additional payment will be given by the Institute.
- N. After carrying out repair when required certificate regarding equipment working condition should be obtained from concerned lab in charges/Engineers /reporting offices
- O. Contractor /Service provider shall provide minimum warranty of 6 months for the replaced part from date of such replacement /repair.

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**P. Response Time:**

- i. In case, no part is replaced, then such complaint must be attended immediately of lodging of such complaint. However, in case of requirement of change of spare part, then complaint should be resolved within 3 days of lodging. In case the Air Conditioner is not get repaired, or an alternative system not supplied within the period of 3 days from the time of failure reported, then the Consortium reserves its right to get the same repaired by or replaced from any other agency and the cost and expenditure incurred therein shall be recovered from the contractor / Service Provider.
- ii. Contractor/ Service Provider shall be responsible for ensuring that the resources employed for carrying out the servicing and repair shall conduct themselves appropriately in the premises of the Institute. In case of any misconduct penalties as indicated in the clauses shall be levied and contractor / Service Provider may be required to terminate the resource with immediate effect
- iii. The contractor / Service Provider shall provide proper identity cards, uniform, etc. for the resources to ascertain only authorized service persons are attending to the servicing and repairing work.
- iv. In case resources employed by the contractor / Service Provider resort to any theft the cost of the article shall be recovered from the contractor /Service Provider in addition to any other criminal action against such
- v. The resources used by Service Provider to carry out maintenance shall be on rolls of the Service Provider and shall have no claim whatsoever for any benefits from the Institute. Service provider shall be responsible for complying with any and all applicable rules, regulations, bye laws and other statutory compliances.

**5) TERMS & CONDITIONS**

- a) Party should follow all norms & guide lines suggested by the local authorities and Government of India with regards to COVID -19.
- b) The AMC will be awarded to firm initially for two years with effect from date of commencement work order, further extendable for one years after review of the performance at the end of each year with same rates, terms and conditions on consent of UGC-DAE CSR and service provider.

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- c) EMD is exempted in lieu of Bid security declaration document for MSME (All) registered under service category only as per Annexure –IV should be submitted. In this case certificates should be attached with eligibility bid. *(Refer circular no. No. F.9/4/2020-PPD Government of India Ministry of Finance Department of Expenditure Procurement Policy Division 512, Lok Nayak Bhawan, New Delhi Dated the 12th November 2020. OFFICE MEMORANDUM, Subject: Bid Security/ Earnest Money Deposit.)*.
- d) Tenders without EMD (Earnest Money Deposit) / incomplete tenders / tenders without signature in each page of tender as a token of acceptance of all terms & conditions of tenders are liable to be rejected.
- e) For any clarification regarding technical details of units you may visit our campus during working days only between 11a.m to 2p.m before the last date of tender submission prior information by email or letter.
- f) The successful Agency will be required to submit the Performance Security amounting to **Rupees 3 % (Rs Three percent) of the annual bid value** in the form of demand draft/ banker's cheque of **UGC-DAE CSR, Indore payable at Indore**. The demand draft / Banker's cheque and agreement will be required to be submitted within 15 working days of award of contract. It should be valid for one year and extendable period in case of extension. *(Refer circular no. No. F.9/4/2020-PPD Government of India Ministry of Finance Department of Expenditure Procurement Policy Division 264, North block, New Delhi Dated the 30th December 2021. OFFICE MEMORANDUM, Subject: Performance Security.)*
- g) The Tender documents should be submitted in a sealed and signed envelope containing as per the details given below: the cover containing the tender documents should be super scribed as "TENDER FOR non-comprehensive AMC of Split Air conditioners, Cassette Air conditioners, Chillers, Water coolers, Air coolers, Refrigerators installed at UGC-DAE-CSR, Khandwa Road DAVV Campus, Indore." And it should contain two sealed envelopes one for the eligibility bid and other for the Financial bid. Both inside envelopes should be sealed and signed, super scribed as "Eligibility bid for - TENDER FOR non-comprehensive AMC of Split Air conditioners, Cassette Air conditioners, Chillers, Water coolers, Air coolers, Refrigerators installed at UGC-DAE-CSR, Khandwa Road DAVV Campus, Indore and Financial bid for –Tender non-comprehensive AMC of Split Air conditioners, Cassette Air conditioners, Chillers, Water coolers, Air coolers, Refrigerators installed at UGC-DAE-CSR, Khandwa Road DAVV Campus, Indore .The agency's name should also be visible on the sealed cover. The sealed envelope should be dropped in tender box or sent by speed post to the Director, UGC-DAE CSR, University Campus, Khandwa Road, Indore-452001 (M.P.) by the due date and time. Bids received after due date and time will not be considered.

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- h) Most of the Air conditioners and Chillers are installed in the laboratories at the Institute. The functioning of the units is critical in nature especially for the laboratories. In order to maintain all air conditioners, chillers, water coolers, air coolers, refrigerators units at the Institute and CSR, Housing Campus, Indore **minimum one skilled and one unskilled manpower should remain present to attend the faulty units immediately during working hours from 9.00 AM to 5.30PM for entire AMC period at the Institute.**
- i) **Contractor should provide one additional skilled manpower as and when required especially for summer period every year from 1<sup>st</sup> March to 30<sup>th</sup> Jun during AMC period to maintain all air conditioners, chillers, coolers, air coolers, refrigerators units at the Institute and CSR, Housing Campus, Indore during working hours at the Institute. He should remain present to attend the faulty units.**
- j) Skilled manpower should have minimum five years of field experience of repair works of Split/window Air conditioners, Cassette Air conditioners, Chillers, Water coolers, Air coolers, Refrigerators etc in similar type of works with Central/State/PSU/Govt. Societies/Central or State autonomous bodies or worked with MNC's office complex/well known organization or in the market.
- k) Skilled manpower with ITI course / trade in the field of Refrigeration and air conditioning will be preferred. Contractor should submit the ITI course / trade completion certificates along with the technical bid.
- l) Contractor / Firm / Party entering in the AMC contract for one year and extendable to one to twelve months and shall not be allowed to leave the contract starting from commencement of the contract. If Contractor / Firm / Party want to do so, Contractor / Firm / Party will be debarred from participation all of tender bids at all centers of the UGC –DAE CSR for period of four years starting from date of leaving the Institute and Performance Security deposited amounting to **Rupees 3 % (Rs Three percent)** of the annual bid value will be forfeited.
- m) The Institute shall only accept spare part bill/bills after satisfactory completion of the repair / installation works. Bills / invoices of partially or half repair work of installed units /machine bills shall not be entertain by the Institute.
- n) Bid shall remain valid for a period of 180 days from the date of opening of the Tender.
- o) UGC DAE CSR reserves the right to accept / reject any quotation without assigning any reason.
- p) The Bidder shall quote rates for AMC of the Split Air conditioners, Cassette Air conditioners, Chillers, water coolers, refrigerator Air coolers as mentioned in the tender documents. The total bid price shall

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be exclusive of all applicable taxes, levies and duties. The amount of taxes, levies, duties or any other charges included in the price should be indicated separately. (See annexure –II).

- q) Contractor shall replace the spear (S) provided by the Institute, if it is not provided by the Institute then contractor may charge it, as per the AMC order spare rates.
- r) The Courts in Indore alone shall have exclusive jurisdiction with regard to any matter/dispute relating to or arising out of this contract.
- s) AMC contractor will have to work and cooperate with the other working agencies at Institute for completion work / works.
- t) Contractor shall in any case lease/transfer/sublet/appoint sub-contractor or care taker to render the services under the Contract. If Institute will come to know than the, Institute may discontinues the services at any time during the period of contract , Performance Security amounting to **Rupees 3 % (Rs Three percent) of** the annual bid value deposited by the firm/ contractor shall be forfeited. The charges spent to put the units under running conditions will be recovered from the firm against the payments due to them.
- u) The final acceptance of the tender would be entirely vested with the Director, UGC- DAE CSR, Indore which reserves the right to accept or reject any tender, at any stage of the tender. The decision of Director, UGC- DAE CSR in this regard will be final and no disputes in this regard will be entertained.
- v) All future corrigendum, addendums, amendments and revisions, if any with regard to this bid, shall be published only on our website [www.csr.res.in](http://www.csr.res.in).
- w) After the completion of contract period all the Split Air conditioners, Cassette Air conditioners, Chillers, water coolers, Air coolers should be handed on good working condition in all respect.
- x) The Contractor shall abide by the terms & conditions of the tender strictly.
- y) No advance payment on any portion of service will be made under any circumstances. No price escalation for AMC rates/ spear part will be allowed during extendable AMC period.
- z) The Bid should contain the documents / information as per Annexure-I to IV of Tender Documents. Bid with incomplete information/document will be rejected.
- aa) You should not use less manpower as per the requirement of the any job / jobs; working with short manpower shall not be reasons of safety. For specific situation where manpower more than minimum manpower is needed. You will have to arrange the requisite extra manpower in addition to the available defined manpower as directed by Engineer. Contractor shall ensure that all safety norms & regulation are followed by all his workers.
- bb) The Institute shall not be responsible for death, injury or accident to the contractor's employee which may arise out of and in the course of their duties at Institute and CSR, Housing campus. The employees of contractor should be covered under Insurance / ESIC as per government law.

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- cc) Contractor will have to maintain daily attendance register.
- dd) Skilled man power with clear and good communication skills shall be preferred.
- ee) The contractor should provide all the safety equipment's for their employees. In case of any accident due to negligence or unsafe work that requires medical attention, the contractor is wholly responsible and the Institute will not entertain any claim, compensation, penalty, etc.
- ff) The rates of the spares required during AMC period should be submitted with tender as per attached annexure -III. The applicable GST rates and amount should be quoted in the blank sheet as the annexure -III.
- gg) All defective parts / components shall be replaced with original fitments / makes. In case of unavailability of original Parts / components it should be replaced with good quality / reputed make parts after taking written approval. The contract will be immediately terminated if use of substandard quality / duplicate parts found.
- hh) The warranty period of the replaced PCBs should not be less than six months counted after the installation and commissioning date of the new PCBs on the any faulty units.
- ii) The warranty period of the replaced new compressor should not be less than one year counted after the installation and commissioning date of the new compressor on the any faulty units.
- jj) The consumable items like brushes, cotton waste, lubrication oil etc. shall have to be arranged by the contractor. Institute will not provide any kind of consumables.
- kk) All tools and tackles required for effective maintenance such as digital Multi meter, Megger, Clip on ammeter, screw drivers, Allen Keys set, ring and fix spanners, pliers, refrigerant line pressure testing kit etc. shall be provided by the contractor and should be available at site till completion of the contract period. All the meters & testing equipment, which are used at site, should be periodically calibrated from authorized test laboratory.
- ll) The contractor shall be fully responsible for arranging the one set of low height ladder for maintenance works, rope ladder (Jhula) etc. whenever required at the site. In addition to above, the personal protective equipments (PPE) like helmets, face shields, safety belts, hand gloves, safety aprons, goggles, safety shoes etc. for all working persons shall also be arranged by the contractor in required quantity for deployed manpower at his own cost.
- mm) Contractor should provide the list of technical staff with their contact no. / mobile numbers.
- nn) The AMC service shall be commenced maximum within 15 days of award of contract.
- oo) Kindly provide undertaking Annexure-V with seal and signature along with technical bid document.
- pp) Contactor shall maintain the confidently of any information related to the AMC and shall be required to take appropriate measure to maintain confidently obligation by its personnel engaged.

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**6) PENALTY, RECOVERY and TERMINATION CLAUSES**

All the emergency, minor or major break down will have to be attended and will have to be rectified by the contractor,

- a. Emergency complaints such as fire hazards of any nature etc. shall be attended immediately, otherwise a recovery of Rs. 500/-per emergency complaint shall be made from the contractor's bill.
- b. For minor break down works such as Replacement of capacitors / air Filters / replacement of fuses /replacement of switches and indicators, replacement/ replacement fan blade, attending trips of MCBs Contractor will have to attained within the same working day after reporting of the complaint else liquidated damages of Rs 1,500 /per day will be levied on the contractor (maximum up to 10%) of total AMC value.
- c. Late coming of manpower to the Institute or site shall not be allowed and will be treated as absence for half day. The recovery proportional to the under mentioned amount mentioned below shall be deducted from the quarterly bills. The rates of recovery are as under,

Skilled manpower	unskilled manpower
Rs 600 /per day	Rs 450/ per day

- d. Attendance registers will be maintained by the contractor at site of work to ensure deployment of manpower as per the contract. In case of absence of any manpower the recovery proportional to the mentioned below amount shall be deducted from the bills. The rates of recovery are as under,

Skilled manpower	Semiskilled manpower
Rs1,200 /per day	Rs 900 per day

- e. Contractor shall take care of any absenteeism of respective manpower and shall provide substitute in case of absenteeism of manpower.
- f. The Contractor / Service Provider shall be responsible for faithful compliance of the terms and conditions of this AMC. In case of noncompliance of Service obligations, penalty per default will be imposed as per penalty clauses agreement. Non delivery of service in time, not starting work in time, violation of existing laws and statutory requirements, committing fraud, etc. will be considered as a major default and the contract will be liable to be terminated immediately without giving any further notice.
- g. Penalty to be imposed if the resolution / maintenance involving part replacement is delayed above 7 days.
- h. If the Contractor /Service Provider is not able to complete or turn up for the calls, then Institute can avail the services from any other local service provider / local technician and the amount so incurred in such repair or replacement can be deducted from the bill of Service Provider / from his due amount.
- i. The cumulative penalty cannot exceed 10% of the contract value for that period. The AMC may be terminated by the Institute once this limit is breached without any prejudice to other contractual remedy, if any.
- j. Please refer under mentioned table for clauses for penalties,

S. NO	Service Level Agreement	Base Line Performance	First default	Second default	Third default and subsequent defaults

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1	Delay in starting the AMC Services	AMC services to start within maximum 15 days from award of the contract	Termination of contract		
2	Log sheet Maintenance	Log sheet to be maintained Per Visit / per maintenance arising on call	Warning to be given	Rs 250	Rs500
3	Delay in carrying out Preventive/ Routine maintenance as per schedule	To be carried out as per intervals applicable	0.5 % of billed amount for every day delay		
4	Delay in carrying out repairs where no spare part change is involved.	24 hours of reporting	1 % of billing amount for the quarter for every one day delay	2% of billing amount for quarter for every one day delay	3% of billing amount per quarter for every one day delay
5	Delay in carrying out repair in where change of spare part is involved	should be resolved within 7 days of lodging of complaint	2 % of billing amount for the quarter for every one day delay	3 % of billing amount for quarter for every one day delay	5 % of billing amount per quarter for every one day delay
6	Non provision of proper identity card to resources employed by service provider or non-display of identity card	Should be provided	Rs 500	Rs 750	Rs 1000 for 3 <sup>rd</sup> and subsequent default

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7	If the employee of service provider is found to have misconduct or misbehaved in any manner or resort to any violent behaviour etc with or employees of buyer organisation or other employees of service provider	No such occasion should happen	Rs 1000 and resource to be terminated in addition to any other action as deemed fit by Institute	Rs2500 and resource to be terminated in addition to any other action as deemed fit by Institute	Rs5000 and resource to be terminated in addition to any other action as deemed fit by Institute
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**7. RISK CLAUSE**

- a) Contractor and its staff shall take proper and reasonable precautions to preserve from loss, destructions, waste and misuse the areas of responsibility given to them by the Consortium and shall not knowingly lend to any person or company any of the effects or assets of the Consortium under its control.
- b) In the event of loss/damage of equipment etc. at the both the premises of the UGC-DAE CSR, Indore due to negligence/carelessness of the Contractor staff, the Contractor shall compensate the loss to UGC-DAE CSR, Indore.
- c) The contractor shall in performing its part of this agreement ensure the safety of the building, its equipment's and the persons working in or visiting UGC-DAE CSR, Indore premises and shall indemnify Consortium for any loss or damage caused by any act of the contractor or its employees or staff etc.
- d) The deployed staff shall be regularly trained on behavioral aspects and ethics.
- e) In case, the information / documents furnished by the bidder forming basis of evaluation of its bid is found to be false / fake / forged during any stage of the tender, Consortium shall have the right to terminate the tender.

**8. Payment of bills:**

- i. The payment will be made to AMC Service provider on monthly basis (if the services are satisfactory) on submission of bill by the vendor on completion of each monthly after deducting penalty amount, if any. Bills must be attached with the detail of the

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- service reports.
- ii. Concern agency may be requested to submit the bill to match the closure of financial year. The spare part bills may be submitted on regular basis along with the work/ job completion receipts.
- iii. Enhancement or decrease of Govt. taxes and duties will be paid at actual as per current marker rates.

**9. Period of AMC Contract:**

The AMC will be awarded to firm initially for two years with effect from date of commencement work order, further extendable for one years after review of the performance at the end of each year with same rates, terms and conditions on consent of UGC-DAE CSR and service provider. Party / Firms should note here that the order may be further extendable for one years, If Consortium wants to continue contract after successfully completion of two years of contract. The AMC contract may be terminated any time during of the contact, due to pendency of work / if services are not found unsatisfactory.

10. The successful bidder whose tender is accepted will be required to obtained Police verification certificate (PVC) issued by the office of the superintending of Police of concerned District his own cost for his all workmen within 15 working days after award of the order i.e. Engineers, supervisor, Technicians, wireman labourers to work inside UGC –DAE CSR, Indore and should quote accordingly.

In case of receipt of any adverse charter and antecedent remarks/notification against the contractor/company/firm/proprietor and/or his contract personnel, consequent to the security vetting, UGC –DAE CSR, Indore reserved absolute right to terminate the contract forthwith without assigning reason/show cause notice. Under the circumstances the contractor will have no right to claim good any loss/liability that may be incurred as consequence to the above action initiated by UGC –DAE CSR, Indore. UGC –DAE CSR, Indore also reserved the right to forfeit in performance security.

**11) The details of installed Split Air conditioners, Cassette Air conditioners, Chillers, water coolers, Refrigerators, Air coolers at UGC-DAE CSR proposed under AMCs are as follows,**

S.no.	Items	Qty.
1	Chillers	37.86 Ton ( 28 nos) various capacities
2	Split air conditioners 1.5 Ton /2.0 Ton	163* nos (*20 nos Split inverter air conditioners 1.5 Ton /2.0 Ton will be added with same rates, terms and conditions after

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		completion of the one year of AMC installed at Users Guest House ,CSR Housing campus , Indore )
3	Cassette Split air conditioners 1.5 Ton /3.0 Ton	15 nos
4	Window air conditioner	01 no
5	Water Coolers	07 nos (* 3 units will be added after completion of one complete year same rates, terms and conditions)
6	Air Coolers	15 nos
7	Refrigerators	08 nos (* 2 units will be added after completion of one complete year same rates, terms and conditions)

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